2026-2027
BUSINESS, MANAGEMENT & ADMINISTRATION
COURT REPORTING





This program is approved by the National Court Reporters Association (NCRA)

PROGRAM LENGTH
2850 Hours (approx. 28 months full-time)
Court Reporting Technology: 750 Hours
Court Reporting 2: 600 Hours
Court Reporting 3: 1500 Hours

PROGRAM OFFERED
August & January

DELIVERY METHOD
Distance: 100% of required instructional hours via distance education

DAYS & TIMES
Distance: with mandatory virtual weekly labs
Distance: Monday-Friday | Virtual Labs - Various options available. Please coordinate with instructor.

COURSE CONTENT

Court reporters record verbatim (word-for-word) testimony and produce transcripts of the testimony. Instruction includes an introduction to verbatim writing skills to work with persons with hearing loss (CART – Communication Access Realtime Translation) and provide captioning for television. The program at ATC utilizes the latest technology in computer-aided transcription and real-time writing; i.e., the ability to have an instantaneous translation of the spoken word by projecting the words onto a television screen for the benefit of persons with hearing loss or onto computer monitors for the benefit of trial participants.

This program is a planned sequence of instruction consisting of three (3) levels. Students completing Court Reporting Technology and Court Reporting 2 possess the entry- level skill-set of a scopist or transcriptionist. To become a Court Reporter, students must complete all three (3) levels of the program. This program places strong emphasis on conflict-free theory, real-time writing, speed development, legal terminology, medical terminology, courtroom procedures, and English skills. When a student reaches the speed of 200 words a minute, he/she participates in an internship that enables the student to sit in on trials and depositions with a working reporter, thus gaining confidence and skill.

A court reporting career, including broadcast captioners, offers an independent lifestyle, prestige, and flexibility, along with a substatial salary. Students shall pass three (3), five-minute tests with 95% accuracy at each of the following speeds: 225 wpm testimony (two-voice), 200 wpm jury charge, and 180 wpm literary. Students shall complete at least 40 verified hours of actual writing time during the internship experience.

ADDITIONAL SKILLS COVERED:

- Captioning for Television
- Computer Literacy
- Computer-Aided Transcription
- Computer-Compatible Theory
- Courtroom Procedures
- Employability Skills
- General Office Procedures & Skills
- Grammar & Punctuation for Reporters
- Information Processing
- Job Application Techniques
- Legal Terminology
- Medical Terminology
- Oral & Written Communications
- Portfolio
- Realtime Technology
- Speed Development

ADMISSION REQUIREMENTS:

- 16 Years of Age or Older
- Attend an ATC Program Information Session
- Basic Skills Testing or Exemption
- Meet with Program Counselor/Advisor

BE PART OF THE EXCITING TRANSPORTATION INDUSTRY!

For more **INFORMATION** call **754.321.5200** or visit **AtlanticTechnicalCollege.edu**

Atlantic Technical College & Technical High School | 754.321.5100
4700 Coconut Creek Parkway, Coconut Creek, FL 33063

Arthur Ashe, Jr. Campus | 754.322.2800
1701 NW 23rd Avenue, Fort Lauderdale, FL 33311

COURT REPORTING

COURT REPORTING TECHNOLOGY	**B600100 (750 HOURS)**	**IN-STATE FEES**	**OUT-OF-STATE FEES**
	TUITION	$2,100	$8,400
	LAB FEE	$263	$263
	BASIC SKILLS TEST	$15	$15
	REGISTRATION FEE (non-refundable fee)	$75	$75
	ANNUAL STUDENT ACTIVITY FEE	$20	$20
	*TUITION & FEES	$2,473	$8,773
COURT REPORTING 2	**B700600 (600 HOURS)**	**IN-STATE FEES**	**OUT-OF-STATE FEES**
	TUITION	$1,680	$6,720
	LAB FEE	$210	$210
	BASIC SKILLS TEST	$15	$15
	REGISTRATION FEE (non-refundable fee)	$75	$75
	ANNUAL STUDENT ACTIVITY FEE	$20	$20
	*TUITION & FEES	$2,000	$7,040
COURT REPORTING 3	**B700700 (1500 HOURS)**	**IN-STATE FEES**	**OUT-OF-STATE FEES**
	TUITION	$4,200	$16,800
	LAB FEE	$525	$525
	BASIC SKILLS TEST	$15	$15
	REGISTRATION FEE (non-refundable fee)	$150	$150
	ANNUAL STUDENT ACTIVITY FEE	$40	$40
	*TUITION & FEES	$4,930	$17,530
	*TUITION & FEES	$9,403	$33,343

*Tuition and fees are subject to change based on program length.
There may be additional costs associated with books, uniforms, special tools, equipment, and other related items.

YOUR ACTION STEPS

STEP 1 | Attend an ATC Program Information Session
STEP 2 | Reply to Follow-up Email
STEP 3 | Secure Funding Source
STEP 4 | Registration, Payment, and Enrollment
STEP 5 | Purchase Books & Supplies

POSSIBLE JOB TITLES

- Certified Court Reporter
- Digital Court Reporter
- Scopist

Job Outlook

FLORIDA COMMERCE

For information regarding **Court Reporting** salaries/ wages, visit **FloridaJobs.org**

GET STARTED TODAY





ATLANTIC TECHNICAL COLLEGE & TECHNICAL HIGH SCHOOL
ATC EST. 1973
BROWARD COUNTY PUBLIC SCHOOLS

GET THERE with Atlantic Technical College

THE MISSION OF ATLANTIC TECHNICAL COLLEGE & TECHNICAL HIGH SCHOOL
is to promote excellence in academic, career and technical studies in order to prepare students to enter and remain competitive in a global workforce.

INDUSTRY CERTIFICATION & STATE CREDENTIAL EXAMS:
Students will be prepared to take an approved state and/or nationally recognized industry certification or licensure exam in their field of study. Exam costs are additional; however, you may qualify for reimbursement of your exam cost(s) upon passing. See your program counselor/advisor for more information.

COLLEGE CREDIT TRANSFER OPPORTUNITY CREDENTIAL EXAMS:
Upon completion of the program, you may be eligible to receive FREE associate degree transfer credits from Broward College or another state college. To learn more and determine eligibility, visit browardtechnicalcolleges.com/articulation-agreement/, scroll to the career cluster photos, click Business, Management & Administration, or contact your program counselor/advisor. Additional college credit may be awarded with the attainment of industry certifications.

BOOKS/SUPPLIES:
For a list of books and prices go to atlantictechnicalcollege.edu/bookstore-price-list/ or visit the bookstore on campus. Additional supply information can be found in the syllabus located on the web page for this program.

ATC Social Media

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