



Atlantic Technical College
Practical Nursing
Program Syllabus
Practical Nursing Foundations
Course Two
2026 - 2027



Instructor Name: Sharon Tulloch, MSN, RN
Department Name: Practical Nursing
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Instructor Office Hours: Tuesdays & Thursdays
2pm-3pm

Student Hours:

Monday – Friday
Class Hours: 0700 – 1345
Lunch: 1130 – 1200

Program Name: Practical Nursing

OCPs	Course Names	Hours
B	PRN0099- Practical Nursing Foundations 2	300

Technical College Policy/Adult Student Attendance:

- Please refer to the Student Handbook for postsecondary students.
<http://www.atlantitechnicalcollege.edu/atc-student-handbook/>
- Please refer to the Broward County Practical Nursing Handbook for PN attendance policy.
- The instructor may revise the syllabus as needed to support the student learning and course objectives. Students will receive notification within 24–48 hours if syllabus changes are necessary during the semester.

Required Book(s) and/or Online Access:

- Williams, Patricia, (2026). Fundamental Concepts and Skills for Nursing (7th. Ed). Elsevier: St. Louis, Missouri
- Williams, Patricia (2026). Student Learning Guide for Fundamental Concepts and Skills for Nursing (7th. Ed). Elsevier: St. Louis, Missouri
- Evolve on-line resources (Case Studies, Practice Tests, SimCharts, Elsevier Adaptive Quizzing & HESI Tests)
- Linton, Adrienne D. (2023) 8th Edition. Introduction to Medical-Surgical Nursing. Elsevier: St. Louis, Missouri
- Linton, Adrienne D. (2023) 8th Edition. Introduction to Medical Surgical Nursing Study Guide. Elsevier: St. Louis, Missouri
- Taber's Cyclopedic Medical Dictionary (24th Ed). Philadelphia: F.A. Davis Company (2021).
- Clayton, Bruce D. (2026) 20th Edition, Clayton's Basic Pharmacology for Nurses. Elsevier: St. Louis, Missouri

Required Materials/Supplies:

- Bandage Scissors
- Watch w/2nd Hand (non- metal, no broad face)
- Blood Pressure Cuff
- USB Drive/16GB
- Stethoscope
- Disposable Pen Light with gauge
- Student Medical Kit 5
- Box of 5X7 index Cards
- Computer headset
- Sharpie
- Pens, Black and Red
- Highlighters
- Pill cutter
- 3” Clinical binder

- Deglin, Judith H. & Vallerand, April H & Sanoski, Cynthia A. (2025) Davis Drug for Nurses (19th ed). Philadelphia, Pa. F. A. Davis

*All required books and most materials/supplies can be purchased from the ATC bookstore.
Stop by during operational hours for pricing and purchasing information.*

Grading System:

Grading Criteria for Course 2: Theory and Clinical

To advance to Course Three, students must earn a final grade of 70% or higher at the end of Course Two. Grades are recorded as whole numbers and are not rounded; for example, 69.9% is recorded as 69%, not 70%. Course Two units and required hours are listed below.

STUDENTS HAVE 48 HOURS AFTER A TEST IS COMPLETED TO DISPUTE A GRADE.

- Foundations of Nursing 2: theory and lab (160 hours)
- Human Growth and Development (20 hours).
- Pharmacology (50 hours)
- Mental Health (20 hours)
- Skills and Procedures (58 hours)
- Community Health Awareness (12 hours).
- Clinical experiences, including simulation, and lab (136)
- Due to limited clinical site availability, student clinical rotations may occur during days, evenings, Saturdays, and/or Sundays.

Students must successfully complete both the theory and clinical components of Course Two to advance to the next course.

- A satisfactory clinical evaluation is required to pass the clinical component.
- Students are responsible for monitoring their academic status in FOCUS.

Extra credit projects or points may not be used to replace or make up for a failed exam.

HESI Fundamentals 1 is administered at the end of the course. The conversion score will be entered in the gradebook and included in the overall grade average.

Dosage Calculation will be entered in the gradebook as a pass/fail.

(Refer to the PN Handbook)

Additional Program Specific Grading Information:

Please see PN handbook posted on CANVAS course.

Attendance Policy

The Florida Department of Education (FL DOE) requires Practical Nursing (PN) students to complete 1,350 hours to successfully finish the Practical Nursing Program.

A Practical Nursing student may not miss more than 10% of their classroom hours per course.

Acceptable absences for the Practical Nursing student are:

Sixteen (16) theory hours and one (1) clinical day.

As noted on the printed schedule, class begins promptly at 7:00 a.m. and finishes at 1:45 p.m. Arrival after 7:05 a.m. is considered late.

Attendance policies for each postsecondary program align with industry standards. In an emergency, students must email the instructor through CANVAS by 6:30 a.m. and call the nursing office at 754-322-2837 by 6:50 a.m. Attendance is recorded in FOCUS every 15 minutes.

Students are responsible for monitoring their attendance in FOCUS.

Online Course Grading Policy: Program is not offered online at Atlantic Technical College.

View Your Grades:

Grades can be viewed online by following the directions below:

1. Go to <https://browardfocus.com> (access FOCUS using Chrome, Firefox, or Safari)
2. Student ID which is on your student schedule.
3. Passcode: Student's date of birth formatted as YYYYMMDD.

Four digits for the year, two digits for the month and two digits for the day.

Classroom/Lab Rules:

Please see classroom/clinical/lab rules posted on CANVAS course.

Industry Certification & State Credential Exam Cost:

Practical Nursing NCLEX exam, upon passing this industry credential the student will become a Licensed Practical Nurse.

- \$200.00 PearsonVue Testing Fee
- \$85.00 - \$98.00 Live Scan (background) Fee – dependent upon facility
- \$110.00 State of Florida Medical Quality Assurance Services Fee

Estimated Total \$400.00 (*prices are subject to change*)

You may qualify for certification reimbursement of your exam cost(s) upon passing. Credential fees are subject to change.

Outstanding Student Recognition Information:

A gold seal will be applied to a Program Completion Certificate or an Applied Technology Diploma if the student has earned a 3.5 GPA or higher in their Career and Technical Education (CTE) classes.

Program Name: Practical Nursing

Course Number: PRN0099

Course Name: Practical Nursing Foundations 2

Updated ATC/EC 7.28.2026

Occupational Completion Point: B**Intended Outcomes:** (From FL DOE Curriculum Framework 2026-2027)

Students will be able to show:

- 01.0** Integrated Processes – Apply the following fundamental integrated processes to the practice of practical nursing and integrate them throughout the Client Needs categories and subcategories in every course of the program **(See Client Needs categories from NCSBN, 2023). This standard applies to every course in the Practical Nursing program. For more details, refer to the PN Test Plan from NCSBN and the Florida Department of Education Curriculum Framework 2026–2027. (Refer to substandard 01.0- 01.09) The student will be able to:**
- 10.0** Explain foundational thinking that supports human growth and development across the lifespan (Coordinated Care, Health Promotion and Maintenance). **(Refer to substandard 10.01-10.06)**
- 11.0** Develop teamwork and collaboration through clinical judgment, the nursing process, clinical reasoning, critical thinking, the use of SBAR (situation, background, assessment, recommendation), and the nursing care plan (Coordinated Care) **(Refer to substandard 11.01-11.07)**
- 12.0** Demonstrate nursing knowledge, skills, attitudes (KSAs), procedures, and the following skills (Coordinated Care, Safety and Infection Control, Health Promotion and Maintenance, Pharmacological Therapies, Reduction of Risk Potential, Physiological Adaptation). **(Refer to substandard 12.01-12.18)**
- 13.00** Demonstrate the use of clinical judgement to provide competent psychiatric or mental care that includes the following diseases and disorders, schizophrenia, mood disorders, personality disorders, anxiety disorders, substance abuse, substance use disorders, impulse control disorders, eating disorders, and neurodevelopmental disorders (Psychosocial Integrity) **(Refer to substandard 13.0 – 13.19)**
- 14.0** Demonstrate nursing knowledge, skills, attitudes (KSAs), and procedures related to safe administration of medication that includes the following skills (Coordinated Care, Safety and Infection Control, Health Promotion and Maintenance, Pharmacological Therapies, Reduction of Risk Potential, Physiological Adaptation). **(Refer to Substandard 14.01-14.12)**
- 15.0** Demonstrate nursing knowledge, skills, attitudes (KSAs), and procedures related to safe intravenous access. and intravenous medication administration that includes the following skills (Coordinated Care, Safety and Infection Control, Health Promotion and Maintenance, Pharmacological Therapies, Reduction of Risk Potential, Physiological Adaptation) **(Refer to 15.01-15.08)**
- 16.0** Interpret evidence-based practice to provide health awareness in community settings (Reduction of Risk Potential) **(Refer to Substandard 16.01 – 16.0)**

End of Program Student Learning Outcomes

1. Participate in the development and implementation of a comprehensive nursing plan utilizing the nursing process and critical thinking skills to make patient-centered decisions.
2. Demonstrate professional nursing care that incorporates sensitivity to culturally diverse clients across the lifespan.
3. Demonstrate the ability to collaborate effectively with other health care professionals utilizing technology, written documentation, verbal, and non-verbal communication.
4. Utilize assessment skills to collect client data using a standardized tool and identifies and reports deviations from normal.
5. Demonstrate the ability to provide quality care and the rationale for decisions that promote the health and safety of patients.
6. Use evidence-based practice to deliver optimal nursing care that reflects sound decision making and quality improvement consistent with the LPN Scope of Practice.
7. Practice within the values, framework, and legal parameters of the Licensed Practical Nurse as defined by the Florida Nurse Practice Act.

Updated ATC/EC 7.28.2026

PRACTICAL NURSING PROGRAM OUTCOMES

1. Performance of licensure examination:
 - a. The PN program will achieve NCLEX – PN pass rates at 80 % or above.
2. Program completion:
 - b. The program will have at least 70% of its current students graduate within one from admission.
3. Job Placement:
 - c. Sixty percent or more of the students will successfully have placement within nine-twelve months after graduation.

General Course Information

Students are expected to follow the Practical Nursing calendar provided during the specific PN orientation, as it may differ from the Broward County Public Schools calendar. Because the program is fast-paced and rigorous, students must follow the course schedule posted in CANVAS on the first day of class. Students are strongly encouraged to stay organized, manage their time effectively, and submit all assignments by the required deadlines. Assignments submitted via email will not be accepted unless specifically instructed by the instructor.

Plagiarism is grounds for dismissal, therefore, before turning in specific assignments, you will utilize the Turnitin tool withing your platform to check for plagiarism (**Refer to PN Handbook**).

Teaching and learning strategies may include discussions, cooperative learning, assigned presentations, and in-class activities.

Pre-reading is highly recommended to improve understanding of the topic. Students should review all required skills videos before class. Skills checklists and skills trackers **may** not be signed by another student; an instructor must observe the student performing the skill and must be signed and dated on the day that the skill was performed. Bring your skills tracking checklist to the clinical setting to be signed off. **NO EXCEPTIONS!!** Not doing so may have you failing the clinical component of the course. At the end of the clinical rotation this must be turned in to the instructor.

Each week, students must complete the assigned Evolve Adaptive Quizzing by the due date. Students who complete the assignment will receive one to two additional points on their test; students who do not complete it will have points deducted. Evolve assigned Case studies must have a 70% or higher to receive one – two points on their exam.

Nursing learning is cumulative. Students must apply prior course knowledge in classroom and clinical settings, and previously taught concepts remain their responsibility.

Students should seek support as needed from their instructor and available support staff, including the guidance counselor and social worker.

General Testing Policy (Refer to the PN handbook).

If a student is absent on the day of an exam without prior written notice, the make-up exam may, at the instructor's discretion, consist of a 25-question fill-in-the-blank test. The decision may depend on the nature of the absence, such as jury duty. Tests may be administered at any time during the school day. Test review is conducted at the discretion of the instructor and should be viewed as a teaching/learning opportunity. Students requesting an individual test review must schedule an appointment with the instructor within the 48-hour review period. Tests will not be reviewed after that deadline.

Academic Integrity (Refer to the PN Handbook).

Dress Code: Refer to the PN Handbook. Jogger pants, slingback shoes, and canvas/leather combination shoes are not permitted.

General Classroom, Lab & Simulation Rules

Students must wear their student ID badge while on campus. Students will not be permitted in the clinical setting without their school badge and any required facility ID badge.

Arriving Late/Leaving Early- Class begins promptly at 0700, and students are expected to arrive on time. In accordance with the Broward County Public Schools Educational Contract for Success, students

You must obtain instructor permission before leaving class when early departure is necessary. Tardiness, including late returns from breaks or lunch, is documented in FOCUS in 15 minutes increments. No eating and drinking except water in closed bottles is allowed in the classroom.

Lab/Simulation Policy: The lab is a workplace-like environment where students are expected to conduct themselves professionally. Food, beverages, cell phones, and other personal items are not permitted. All materials used during lab or simulation activities must be properly discarded or stored after use. Students are responsible for cleaning their work area safely and appropriately.

Students may not remove supplies or equipment from the lab at any time or for any reason. Gloves must be worn when touching SimMan. (Refer to the SimMan Policy).

Check your email **at least** twice daily, as important course updates will be communicated through email.

Weekend emails should not be expected to receive an immediate response; all emails will be answered on the next regular business day. Do not contact your instructor by cellphone unless you have permission.

Cell Phones: Cell phone use is prohibited in the classroom. All cell phones must be placed in the designated area assigned by the instructor. Students who use cell phones in the classroom will be considered disruptive and may be asked to leave, resulting in an absence from class. For emergency purposes **ONLY** place your phones on vibrate with permission from your instructor (**Refer to the PN Handbook**).

Clinical Rules

Clinical Safety and Performance Expectations: Clinical preparation supports safety, effective care and connects course theory to clinical objectives.

In the clinical setting, the nursing instructor reserves the right to use professional and clinical judgment to determine whether a student can perform safely and satisfactorily at the expected level. If a student's performance is inconsistent with safe, effective care or may jeopardize client safety, the student will be required to leave the clinical area. Clinical facilities expect students to arrive adequately rested and prepared to provide safe, effective care.

Students are responsible and accountable for following the policies and procedures of their respective clinical sites. Any changes in a patient's status must be reported promptly to the instructor, including vital signs.

Clinical begins promptly at 7:00 a.m. and ends upon dismissal by the clinical instructor. The meeting place and time will be designated by the clinical instructor. Students who arrive after 7:00 a.m. without notifying the instructor may be sent home. A "no call, no show" reflects a lack of professionalism. Students who plan to be absent from clinical must email the instructor at least 60 minutes before the clinical start time.

Cell phones must be turned off or on "vibrate" during clinicals. Any student observed using their cell phones during clinicals will be asked to leave. Facility protocol may prevent you from having cellphones on your person.

Parking: Students must park only in designated student parking areas. This rule will be strictly enforced. Students who park in unauthorized areas may be asked not to return and may have their vehicles towed.
Dress Code Statement: At all times, the Agency policy supersedes school policy if the requirements are more stringent.

Please review the PN Handbook regarding decorum for clinical including dress code and safety guidelines.

Students will not be permitted in the clinical setting without their school badge and any required facility ID badge. NO ID badges, No entry. NO EXCEPTIONS!!

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All communication in the clinical setting must be in English. **No TWO students are to communicate in another language in patient care area. This is an industry policy which respects consumer rights.**

HIPAA: Students may access patient data on an open computer only in the presence of an instructor. (Refer to the PN Handbook).