



ATLANTIC TECHNICAL COLLEGE

Office of Student Affairs (2026-2027)

Step 4: Apply for Financial Aid



Welcome to step 4 of the Online admissions process! Applying for financial aid is optional, so move to step 5 (Disability Services) if you do not require financial assistance.

Review this document in its entirety to ensure you are familiar with ATC's new financial aid process. **Delays in completing the FAFSA may affect your ability to register on time.** This step can be completed simultaneously with the admissions process. The videos provided on page 2 may assist with better understanding the FAFSA process.

How to Apply for Financial Aid

ATC School Code: 012263

1. Complete Steps 1, 2, & 3 of the Online Admissions Process

Please be sure you have completed **Step 1** (Online Orientation) and **Step 2** (Reply to Your Orientation Followup email) and **Step 3** (Complete Your Online Application) before moving to **Step 4** (Apply for Financial Aid).

2. Create an FSA ID

Please go to studentaid.gov/fsa-id/create-account/launch to create an FSA ID. For assistance with your FSA ID, please contact 1.800.433-3243.

3. Complete the FAFSA Application

Complete and submit the 2026-27 FAFSA application online at studentaid.gov/h/apply-for-aid/fafsa ATC's school code is **012263**. For assistance contact USDOE's Help Desk at 1.800.433.3243 or go to StudentAid.gov/fafsa/help. If you need assistance in another language, visit StudentAid.gov/apply-for-aid/fafsa/filling-out/other-languages.

4. Financial Aid Advisor

After submitting the FAFSA application online, please allow 3-5 business days and then contact your Financial Aid Advisor. **Please note additional documentation may be required once your FAFSA application is reviewed.**

Contacts by Program

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Central Sterile Processing Technology; Dental Assisting Technology & Management - ATD; Electrocardiograph Technology; Hemodialysis Technician; Medical Assisting; Medical Coder/Biller - ATD; Mental Health Technician; Patient Care Technician; Pharmacy Technician - ATD; Accounting Operations; Manufacturer Specific Automotive Service Technology - Toyota T-TEN				

Financial Aid Checklist

STUDENT NEEDS TO PROVIDE THE FOLLOWING TO THE OFFICE OF FINANCIAL AID

- 2024 IRS Tax Return Transcript for student and spouse or student and parent(s) if you did not link your taxes (*Request the "Return Transcript" and NOT the "Account Transcript." The transcript is generally received within 10 business days from the IRS's receipt of the mail, telephone or paper request.*) 2024 Verification of Non-filing & Wage and Income Statement for student and spouse or student and parent(s) **if you did not file taxes**
- Official High School Transcript or Homeschool Transcript (if applicable)
- Official General Equivalency Diploma (GED)® Transcript (obtain at ged.com)
- Foreign Diploma, evaluation done by a School Board of Broward County, FL approved agency
- Proof of Name Change, if applicable
- Any other documentation that may be necessary to complete verification or resolve any conflicting data in a student's file such as child support received/paid, SNAP benefits, proof of marital separation, household members, etc.

Tax Filers

IRS Tax Return Transcript: All tax filers must provide an official 2024 Tax Return Transcript from the IRS. A 2024 IRS Tax Return Transcript may be obtained through: ***Online Request** - Go to www.irs.gov, click "Get Your Tax Record", click "Get Transcript ONLINE"; ***Automated Telephone Request** - call 1-800-908-9946; ***Mail** - Go to www.irs.gov, "Get Your Tax Record", click "Get Transcript by Mail"; or ***Paper Request Form** - complete IRS Form 4506T-EZ or IRS Form 4506-T and mail to the IRS.

Identity Theft Victims: An individual who was the victim of S tax-related identity must provide:

- A Tax Return DataBase View (TRDBV) transcript obtained from the IRS, or if unable to obtain a TRDBV, an equivalent document provided by the IRS or a copy of the signed 2024 income tax return and applicable schedules the individual filed with the IRS; **and**
- A statement signed and dated by the tax filer indicating that he or she was a victim of IRS tax-related identity theft and that the IRS is aware of the tax-related identity theft

Amended Returns: An individual who filed an amended IRS income tax return for tax year 2024 must provide a signed copy of the 2024 IRS Form 1040X, "Amended U.S. Individual Income Tax Return," that was filed with the IRS or documentation from the IRS that include the change(s) made by the IRS, in addition to one of the following:

- IRS DRT information on an ISIR record with all tax information from the original tax return;
- A 2024 IRS Tax Return Transcript (that will only include information from the original tax return and does not have to be signed), or any other IRS tax transcript(s) that includes all of the income and tax information required to be verified; or
- A signed copy of the 2024 IRS Form 1040 and the applicable schedules that were filed with the IRS

Non-Tax Filers

IRS Non-Tax Filer: Students/Parents must provide documentation from the IRS or other relevant tax authority **dated on or after October 1, 2025** that indicates a 2024 IRS income tax return was not filed with the IRS or other relevant tax authority. You may complete a 4506-T and request a **2024 Verification of Nonfiling Letter (Box 7) AND Wage and Income Transcript (Box 8)** or contact the IRS at 1-800-829-1040 to request the required documentation.

Additional Resources

FAFSA

studentaid.gov/h/apply-for-aid/fafsa
1-800-4-FED-AID (1-800-433-3243)
1-800-730-8913 TTY

FSA ID

studentaid.gov/fsa-id/create-account/launch
1.800.433.3243

IRS

www.irs.gov
Transcript Order Line: 1.800.908.9946
IRS Main Number: 1.800.829.1040
Identify Theft: 1.800.908.4490

How to Fill Out the FAFSA



View Now >>

How to Create an FSAID



View Now >>

FAFSA Tips for Parents



View Now >>

Determine Dependency



View Now >>

Things to Remember

1. Link your taxes.
2. Provide official high school / GED® transcript

Free Scanner Apps

Be sure to appropriately scan printed documents with a desktop or phone app scanner. We understand there may be some scanning capability limitations when submitting documents. For this reason, provided below are some sample scanner apps that may be of assistance. These apps are free and compatible with IOS and Android devices (App Store or Google Play). Note, this is merely a short list of suggested apps for your convenience, so conduct your own research to find a scanning solution that works best for you.

1. Adobe Scan
2. Microsoft Office Lens
3. Cam Scanner