

Draft

Atlantic Technical College and Technical High School

School Advisory Council/School Advisory Forum Joint Meeting

Minutes - November 4, 2025

Members: Quorum Met. Neeta Rancourt, Neila Atkinson, Sandra Welch, Rochelle Williams, Dulce Barrios, Logan Whitaker, Laila Jones, Laura Maracondes, Aly Petion, Laila Jones, Rebecca Miller (BTU designee) Nahommy Guzman.

Attendees: Brian Bush, Cathy Castelli, Hallema Collier, Jennifer Jennings, Vicky LaPorte, Simeka Love, Rhonda Matos, Brian Norris, Jim Payne, Millie Puddie, Cindy Mercado, Kimberly JnBaptiste, Felicia Starke, Tammy Clabo.

Call to Order:

A meeting of the Atlantic Technical College & Technical High School Advisory Council was held in Room 216 of Atlantic Technical College on November 4, 2025. Chair Commissioner Sandra Welch called the meeting to order at 8:07 AM.

Dulce Barrios will record minutes for this meeting.

Minutes:

Laura Marcondes motioned for approval the minutes of September 30, 2025, with no corrections. Aly Petion seconded the motion. Motion was approved unanimously.

Logan Whitaker motioned to approve the SAC Membership Nomination, and the motion was seconded by Leila Jones, Motion was approved unanimously.

Agenda:

1. High School Update (*Vicky Laport*) – Over 40 juniors and seniors attended the Broward County Public Schools College Fair in Pembroke Pines on October 6. City of Coconut Creek hosted City Government Week with a presentation and mock commissioner meeting for U.S. Government students. National Honor Society Heritage Festival Featured singing, dancing, and educational displays about different countries—both entertaining and informative. Nurses from Broward Health North visited ATC to educate students on the dangers of driving under the influence. Using “drunk goggles,” they demonstrated how even simple tasks like walking become challenging when intoxicated, supported by SADD club. Women of Tomorrow students toured Cleveland Clinic, attended a healthcare panel, and enjoyed lunch. School Advisory Forum focused on AI: overview, classroom lessons, benefits/risks discussion, and an AI-generated letter to a parent. Congrats to Ms. Tonya Sevalia, October Teacher of the Month at Coconut Creek’s “Do the Right Thing” Ceremony; leads Teen Political Forum club. ATC High School celebrated its National Magnet certification, thanks to all who made it possible. The process sparked collaboration, creating exceptional learning experiences. Jean Mason (Literacy Coach): Won \$500 Micro-Grant “From Page to Profession” project. ATC has been honored as a 2024–2025 School of Excellence by the Florida Department of Education for consistently ranking in the top 80th percentile for school grades over recent years. Additionally, the Department of School Culture & Student Support recognized ATC with the “No Place for Hate” designation for its commitment to fostering a safe and supportive learning environment for all students.

2. Director's Comments (*Neeta Rancourt*) COE Data & Performance: Completion rate: 79% Placement rate: 86% Licensure rate: 100%. Record year (24-25) for post-secondary enrollment: 11,386 students (up from 8,594 last year). Growth mainly in Adult General Education and apprenticeship programs. Industry Credentials: 1,180 credentials earned last year (up from 834). 476 credentials qualified for performance incentive funding: earned \$476,000 in funding. TIER 1 & 2 credentials: \$641 each; TIER 3: \$1,000 each. Tied for number 1 statewide with Miami -Dade (1,073 credentials). Authorized to offer associate degrees, early discussions with Broward College. Potential programs: Dental Hygiene, Registered Nurse, Network Systems Technology.
3. SAF Update (T. Triolo Report given by *R. Miller*) – The last meeting mainly focused on funding issues and how pooled money was not selected or allocated. The magnet application window is now open and has been extended until November 19th. Please ensure any interested parties are aware of this deadline.
4. Collection Development Plan update (*Cathy Castelli*)—The library has 5,978 books, up from 5,728, but needs about 1,000 more to meet the 10-books-per-student requirement. We're at 8.7 books per student and improving. Space upgrades are complete, and new shelves will help. Donations are allowed but must meet age and review standards, so casual donations are no longer accepted.
5. Student Comments
 - a. *Aly Petion* (BPA) 1st Official Members meeting was a success; it addressed membership extensions and next steps. Halloween event went well; participants brought canned goods for entry. Many canned goods were collected. Preparing for Regional Conference and planning competitions. Organizing next fundraising event to reduce travel costs for members.
 - b. *Logan Whitaker* (Machining) Haas, a CNC machining company, awarded four students from the class of 2025 checks of \$1,250 for pursuing machining-related studies and hosted a ceremony for them. NovTech, a circuit board manufacturer specializing in high-tolerance electrical components, visited Machining Technologies and shared advice about life after high school. Additionally, Sahkyas and Julianna from the class of 2024, now working at Pompano Precision (a company producing advanced parts for medical, defense, and aerospace industries), spoke to juniors and seniors about career opportunities.
 - c. *Laila Jones* (Health Science) EKG and mental health tech students are starting clinicals soon, pharmacy tech students need to complete certification tests; dental assisting clinicals are ongoing. Students are completing pediatric and maternity courses. Preparing for HESI exam, followed by NCLEX. Ms. Eloi shared guidance with students about health science tech roles and key considerations when choosing a health tech career.
 - d. *Laura Marcondes* (Student Government Association) SWAT clubs worked with students working against Tobacco to create educational poems about tobacco data; Junior Class helped promote sales and event rules for the junior class "Will Party" encouraged teachers to participate and ensured followed BCPF dress code for costumes. Planning a mid-year trip to Islands of Adventure on January 23rd (Cost \$146.00)
6. Assistant Directors' Updates

- a. *Brian Bush*—Pharmacy Technician week celebrated annually during the third full week of October. Ms. Washington contributed to the pharmacy technician textbook and celebrated with themed socks and pens. Students passed the Pharmacy Technician Certification exam. Now recognized as Certified Pharmacy Technician and Registered pharmacy Technicians on the Florida Board of Pharmacy. ESOL program took 100 students to Palm Zoo for cultural assimilation and English learning. PCA program integrates English language acquisition with career technical education. Florida D.O.E and Institute Professional Development of Adult Educators (IPDAE) will visit in February/March to observe the program.
- b. *Tammy Clabo*— Culinary Arts hosts Pop-Up Action Station events featuring smash burgers, roasted chimichurri pork bowls, and orange teriyaki chicken noodle bowls. Culinary students are attending SkillsUSA this year. Construction ongoing campus; completion date expectation February 2026. Includes intercom project and bathroom renovations.
- c. James Payne-Patient Care Assistant-Dave Thomas: Renovations and equipment ordering underway and classes start January 2026. HVAC-Arthur Ashe Campus: Grant in final approval stage, renovations and equipment installation early 2026 and classes anticipated August 2026. Marketing update: 3 videos uploaded to ATC YouTube, social media followers and engagement numbers increasing. Welding Program: experiencing rapid growth, new hire added to support instructor Mr. Wells. Avionic currently inactive; aiming to restart in January. Automotive: Mark Armbrust was recognized by ASE and Motor Age for achieving World Class Automotive Technician Certification.
- d. Brian Norris- Business Professionals of America partners with Harvest Drive Florida to support 2,100 families. IT Department implements in-person orientation for adult IT program students to ensure they understand what they signed up for. Office of Student Affairs: Tour page launched on the website for high school students, prospective adult students, and families. Success stories campaign: graduates encouraged to share testimonials for the website, highlighting achievements. Arthur Ashe campus support: Financial Aid team, led by Ms. Alleman expanded services to assist students with FAFSA and related processes.
- e. Jean Vilus- PN Highlights: current enrollment of 89 students in the PN Program. New Cohort started on October 27, 2025. Next PN ceremony scheduled for December 8, 2025.

12 Nicole Willis- Business and Economic Development Update (*Report given by Simeka Love*) Employability workshops open to all students. November 18, Regional Chamber meeting at Logan Drive. November 21 Friday Tech Steps Fridays on the patio. Spring Career-Fair: April 16, 2026, 9:00 am – 12:00 pm on the patio.

13. Business Highlight – No highlight at this time.

14. SESIR Update (*Brian Bush*) – No incidents to report

16. Announcements (*Commissioner Sandra Welch*) – Holiday Festival- an event for all ages featuring 60-100 vendors. January 29, 2026-Tech Expo held at War Memorial Auditorium.

17. Adjournment (*Commissioner Sandra Welch*) – See below.

Meeting Adjournment:

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Motion: Logan Whitaker motioned to adjourn the meeting at 9:05 AM. Motion seconded by Aly Petion
Motion passed unanimously.

Submitted by,

Dulce Barrios, Secretary

Approval Date:



Quotation 30701955

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200	118392-M-FC	Port 50/50 Blend T-Shirt - Men's - Full Color	7.2600	1,452.00	1,452.00
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200	Run Charge	Run Charge Per Item	0.0000	0.00	0.00
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1	Set-Up Charge	Set-Up Charge	10.0000	10.00	10.00
		Freight		26.52	26.52
					474.27

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**Quotation 30701955**

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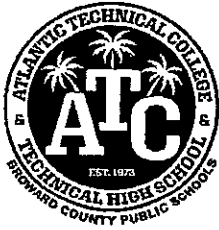
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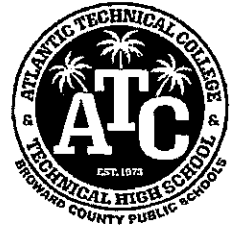
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Atlantic Technical College & Technical High School
School Advisory Council



Date: January 27, 2026

**Programs: Career Center Services and Business News/
Nicole Willis**

Topic: Workforce Development Updates (Source: CareerSource Broward)

- Broward County Economic and Workforce Dashboard Stats:
 - ✓ Unemployment: 4.2% (increased by 1.3% from last year)
 - ✓ Average Monthly Rent: \$2466.00
 - ✓ Average Hourly Earnings: \$32.71
 - ✓ Occupation Projections to 2032: Data Scientists, Information Security Analysts, Software Developers, Software Quality Assurance Analysts and Testers, Web Developers
- CareerSource Broward has launched the development of an AI Playbook for small and medium-sized employers. The purpose is to provide resources to help companies become more competitive. Roundtable discussions have included how educational institutions are helping students prepare for the future workforce.

Topic: Employability Skills Training – “Essential Skills”

- The Career Center is dedicated to helping equip students with the skills and knowledge necessary for their future careers. A variety of workshops are designed to prepare students for the professional world. These workshops cover a range of topics, from resume writing and interview techniques to networking strategies.
- Tech Step Fridays, a monthly line dancing initiative, provides a unique and fun way to develop and put the essential skills to use.

Topic: Upcoming Events

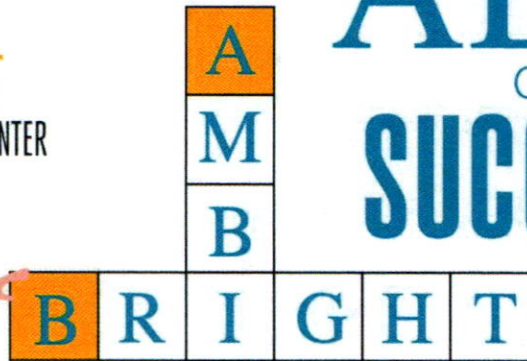
- Tesla Presentation and Recruitment Event (Automotive Programs): February 19, 2026
- Spring Career Fair 2026: The ABCs of Success is scheduled for Thursday, April 16, 2026, from 9:00 am to Noon. Employer registration is now open.

SPRING CAREER

FAIR 2026

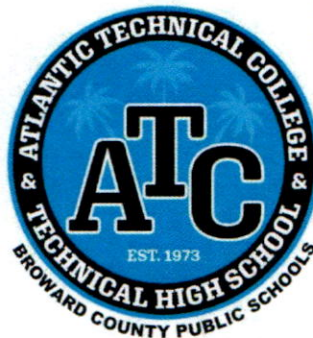
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THE ABCs OF SUCCESS



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AtlanticTechnicalCollege.edu/ATCCareerCenter
#ATCChangingLives



EMPLOYER REGISTRATION:
<https://bit.ly/ATCFair2026>

EVENT COORDINATOR:
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