# Third-Party Graduation Verification Process

Atlantic Technical College has partnered with Parchment, a leader in eTranscript exchange to respond to education/graduation verification requests regarding **postsecondary career certificate students.**

Process

1. Go to our website: www.parchment.com/u/registration/8386/account.
2. Select "New Third Party Account" to sign-in or create a new account.
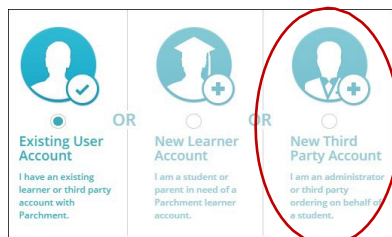
3. Follow the prompts to request student records.
4. Complete and upload the student's signed Student Credential Request Authorization Form (or equivalent).

Pricing

$25.00 each student

Students Graduating in or before 2004 (Archived Records)

Records from students graduating 2004 or prior must be requested from Records Retention. Call 754-321-3150 or visit browardschools.com/transcripts.

High School Verifications

For an education verification of an Atlantic Technical High School student, call 754-321-5300. Do not send your request via Parchment.

GED Verification

To verify that a student completed their GED® testing and earned their diploma, contact the GED Testing Service. Visit ged.com.

Atlantic Technical College
Office of Student Affairs
754-321-5200

Request Records

(parchment.com/u/registration/8386/account)

Resources

Getting Started with Third-Party Ordering (vimeo.com/758148148)

How it Works (Parchment) (parchment.com/students/how-it-works)

ALL *postsecondary career certificate* education/graduation verification requests MUST be sent through

parchment.com