

Atlantic Technical College &amp; Technical High School

# MEDICAL CODER/BILLER

ATD - APPLIED TECHNOLOGY DIPLOMA

## Course Content:

Students are taught the skills and knowledge necessary for employment as entry-level coder/billers. The main role of a medical coder/biller is to review patient medical records and assign codes to diagnoses and procedures performed by healthcare providers so that the treating medical facility can bill insurance companies for reimbursement. The medical coder/biller is responsible for the accurate flow of medical information and patient data between physicians, patients and third-party payers. Most medical coder/billers work on-site in hospitals, clinics, physician offices and for insurance companies. With the introduction of the electronic health record (EHR), experienced medical coders may have opportunities to work from home.

## Additional Skills Covered:

- Anatomy & Physiology
- Bloodborne Diseases HIV/AIDS, HBV
- Coding Skills
- Communication & Interpersonal Skills
- Computer Literacy & Keyboarding Skills
- Employability Skills
- Health Information Technology
- HIPAA
- Infection Control Procedures
- Knowledge of the Health Care Delivery System
- Legal & Ethical Responsibilities
- Math & Science Skills
- Medical Billing
- Medical Errors
- Medical Record Science
- Medical Terminology
- Pharmacology
- Safety and Security Procedures
- Wellness & Disease Concepts

## Admission Requirements:

- High School or High School Equivalency Diploma
- Complete a Program Orientation
- Basic Skills Testing or Exemption
- Meet with Program Counselor/Advisor
- Clearance on FDLE Level II Background Check
- Negative Drug Test Results
- Immunizations and Physical

Students enrolling in any Health Science Education program must undergo a Level II criminal background check and drug screening, per The Joint Commission. Students who do not have a valid social security number may encounter difficulty with certain state licensing agencies and registries. Contact the program counselor/advisor for specific information.



## Program Length:

1110 hours  
(approximately 10 months full-time)

## Program Offered:

August

## Delivery Method:

Traditional – 100% classroom based  
Hybrid - Less than 100% of required instructional hours via distance education

## Days & Times:

Traditional:  
Monday – Friday 7:30 am – 2:15 pm

## Blended Distance:

Distance: Wed., Thurs., Fri.  
On Campus: Mon., Tues., 7:30 am - 2:15 pm

Note: clinical externship hours may vary

## Job Outlook:

For information regarding Medical Coder/Biller salaries/wages, visit [floridajobs.org](http://floridajobs.org)



## CAREER IN A YEAR

FLORIDA'S PUBLIC TECHNICAL COLLEGE SYSTEM

At  
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Enroll in This Fast Track Program  
for a Career in a Year

1701 NW 23rd Avenue, Fort Lauderdale, FL 33311  
754-322-2800 | Fax: 754-322-2880



## Atlantic Technical College and Technical High School

4700 Coconut Creek Parkway, Coconut Creek, FL 33063  
754-321-5100 | Fax: 754-321-5380

For more information call 754-321-5200 or visit [atlanticttechnicalcollege.edu](http://atlanticttechnicalcollege.edu)

# MEDICAL CODER/BILLER - ATD

H170530 (1110 Hours)

		Fees
Tuition (approximate cost based upon program length)		\$3,108
Lab (approximate cost based upon program length)		\$167
Basic Skills Test		\$15
Registration (non-refundable fee)	\$40 per semester	\$80
Annual Student Activity Fee	\$20 per academic year	\$20
Liability Insurance (required)	\$13 per year	\$13
Accidental/Health Insurance (if not currently covered)	\$47 per academic year	\$47
Complio Bundle		\$109

Tuition, Lab, Assessment, Registration, Activity Fee (approximate costs)

There may be additional costs associated with books, uniforms, special tools, equipment and other related items.

**\$3,559**

**GET  
STARTED  
TODAY!**

## YOUR ACTION STEPS:

- Step 1: Attend a Program Specific Orientation
- Step 2: Reply to Follow-up E-mail
- Step 3: Secure Funding Source
- Step 4: Registration, Payment and Enrollment

## POSSIBLE JOB TITLES:

- Medical Coder Biller
- Medical Coder
- Medical Biller

## Health & Other Requirements:

- Physical exam – Annual
- Tuberculin (PPD) 2-Step (X2) or Chest X-ray – Annual
- Drug Testing – by Authorized Lab Only
- Level 2 Background Check (Approved Vendor Only)
- Compliance Tracking Subscription (Approved Vendor Only)

## Immunizations:

- Vaccine (Diphtheria/Tetanus/Pertussis) (DTaP or Tdap)
- MMR Vaccine Series (Measles, Mumps and Rubella) (X2) or Titer
- Hepatitis B Vaccine Series (X3) or Titer or Authorized Declination Form
- Varicella Vaccine (X2) or Titer
- Influenza Vaccine (Flu Shot)

## Uniforms:

- Navy Slacks/Pants, Skirt or Dress
- Navy Blazer/Jacket
- White Blouse/Shirt
- Black or Navy Shoes

## Industry Certification & State Credential Exams:

Students will be prepared to take an approved state and/or nationally recognized industry certification or licensure exam in their field of study. Exam costs are additional; however, you may qualify for reimbursement of your exam cost(s) upon passing. See your program counselor/advisor for more information.

## College Credit Transfer Opportunity and/or Advanced Standing:

Upon completion of the program and meeting eligibility requirements, students may articulate into the Surgical Technology program at Sheridan Technical College with advanced standing.

## Books/Supplies:

For a list of books and prices go to [www.atlantictechnicalcollege.edu/bookstore-price-list/](http://www.atlantictechnicalcollege.edu/bookstore-price-list/) or visit the bookstore on campus. Additional supply information can be found in the syllabus located on the Web page for this program.



The mission of Atlantic Technical College and Technical High School is to promote excellence in academic, career and technical studies in order to prepare students to enter and remain competitive in a global workforce.