



**Atlantic Technical College  
and Technical High School**  
www.atlantictechcollege.edu

# Medical Coder/Biller

## 2021-2022

### ATD-Applied Technology Diploma

**Course Content:**

Students are taught the skills and knowledge necessary for employment as entry-level coder/billers. The main role of a medical coder/biller is to review patient medical records and assign codes to diagnoses and procedures performed by healthcare providers so that the treating medical facility can bill insurance companies for reimbursement. The medical coder/biller is responsible for the accurate flow of medical information and patient data between physicians, patients and third-party payers. Most medical coder/billers work on-site in hospitals, clinics, physician offices and for insurance companies. With the introduction of the electronic health record (EHR), experienced medical coders may have opportunities to work from home.

**Program Length:**

1110 hours (approximately 10 months full-time)

**Program Offered:**

August

**Delivery Method:**

Traditional – 100% classroom based;

**Days & Times:**

Monday – Friday 7:30 a.m. – 2:15 p.m.

**Note:** Clinical externship hours may vary.

Students enrolling in any Health Science Education program must undergo a Level II criminal background check and drug screening, per The Joint Commission. Students who do not have a valid social security number may encounter difficulty with certain state licensing agencies and registries. Contact the program counselor/advisor for specific information.

**Job Outlook:**

According to the [Florida Department of Economic Opportunity](#), the current South Florida Tri-County entry annual salary for Medical Coder/Biller positions is approximately \$29,800. Actual wages may vary according to education, certifications, and experience.

**Additional Skills Covered:**

- Anatomy & Physiology
- Bloodborne Diseases HIV/AIDS, HBV
- Coding Skills
- Communication & Interpersonal Skills
- Computer Literacy & Keyboarding Skills
- Employability Skills
- Health Information Technology
- HIPAA
- Infection Control Procedures
- Knowledge of the Health Care Delivery System
- Legal & Ethical Responsibilities
- Math & Science Skills
- Medical Billing
- Medical Errors
- Medical Record Science
- Medical Terminology
- Pharmacology
- Safety and Security Procedures
- Wellness & Disease Concepts

**Admission Requirements:**

- High School or High School Equivalency Diploma
- Complete a Program Orientation
- Basic Skills Testing or Exemption
- Meet with Program Counselor/Advisor
- Clearance on FDLE Level II Background Check
- Negative Drug Test Results
- Immunizations and Physical

**FOR MORE INFORMATION CALL 754-321-5200**

**Enroll in This Fast Track  
Program for a Career in a Year**



**Atlantic Technical College  
and Technical High School**  
4700 Coconut Creek Pkwy  
Coconut Creek, FL 33063  
754-321-5100 | FAX: 754-321-5380



**Atlantic Technical College  
Arthur Ashe, Jr. Campus**  
1701 NW 23rd Avenue  
Fort Lauderdale, FL 33311  
754-322-2800 | FAX: 754-322-2880

See back of page for estimated program costs based on one (1) full year of documented Florida residency.

## MEDICAL CODER/BILLER - ATD H170530 I (1110 hours)

**Fees**

Tuition (approximate cost based upon program length)		\$3,108
Lab (approximate cost based upon program length)		\$167
Basic Skills Test		\$15
Registration (non-refundable fee)	\$40 per semester	\$80
Annual Student Activity Fee	\$20 per academic year	\$20
Liability Insurance (required)	\$13 per year	\$13
Accidental/Health Insurance (if not currently covered)	\$47 per academic year	\$47
Complio Bundle		\$109

**TUITION, LAB, ASSESSMENT, REGISTRATION, ACTIVITY FEE, INSURANCE (approximate costs) \$3,559**

There may be additional costs associated with books, uniforms, special tools, equipment and other related items.

### HEALTH & OTHER REQUIREMENTS:

- Physical exam – Annual
- Tuberculin (PPD) 2–Step (X2) or Chest X–ray – Annual
- Drug Testing – by Authorized Lab Only
- Level 2 Background Check (Approved Vendor Only)
- Compliance Tracking Subscription (Approved Vendor Only)

### UNIFORMS:

- Navy Slacks/Pants, Skirt or Dress
- Navy Blazer/Jacket
- White Blouse/Shirt
- Black or Navy Shoes

### IMMUNIZATIONS:

- Vaccine (Diphtheria/Tetanus/Pertussis) (DTaP or TDaP)
- MMR Vaccine Series (Measles, Mumps and Rubella) (X2) or Titer
- Hepatitis B Vaccine Series (X3) or Titer or Authorized Declination Form
- Varicella Vaccine (X2) or Titer
- Influenza Vaccine (Flu Shot)

**Industry Certification & State Credential Exams:** Students will be prepared to take an approved state and/or nationally recognized industry certification or licensure exam in their field of study. Exam costs are additional; however, you may qualify for reimbursement of your exam cost(s) upon passing. See your program counselor/advisor for more information.

**College Credit Transfer Opportunity and/or Advanced Standing:** Upon completion of the program and meeting eligibility requirements, including the attainment of an aligned industry certification, students may be awarded credits toward an Associate Degree by Broward College or the Florida College System. Students must enroll within two (2) years of completing the program at Atlantic Technical College. Additional college credit may be awarded with the attainment of additional industry certifications.

**Books / Supplies:** For a list of books and prices go to [www.atlantictechcollege.edu/bookstore-price-list/](http://www.atlantictechcollege.edu/bookstore-price-list/) or visit the bookstore on campus. Additional supply information can be found in the syllabus located on the Web page for this program.

## Your Action Steps - Get Started Today!

- Step 1: Attend a Program Specific Orientation
- Step 2: Reply to your Orientation Follow-up E-mail
- Step 3: Complete an Application
- Step 4: Apply for Financial Aid (optional)
- Step 5: Disability Services (optional)
- Step 6: Complete & Upload Required Documents
- Step 7: Counselor Interview
- Step 8: Registration & Enrollment

## Possible Job Titles

- Medical Coder Biller
- Medical Coder
- Medical Biller



*The mission of Atlantic Technical College and Technical High School is to promote excellence in academic, career and technical studies in order to prepare students to enter and remain competitive in a global workforce.*



[www.browardschools.com](http://www.browardschools.com)

The School Board of Broward County, Florida, prohibits any policy or procedure which results in discrimination on the basis of age, color, disability, gender identity, gender expression, genetic information, marital status, national origin, race, religion, sex or sexual orientation. The School Board also provides equal access to the Boy Scouts and other designated youth groups. Individuals who wish to file a discrimination and/or harassment complaint may call the Director, Equal Educational Opportunities/ADA Compliance Department & District's Equity Coordinator/Title IX Coordinator at 754-321-2150 or Teletype Machine (TTY) 754-321-2158. Individuals with disabilities requesting accommodations under the Americans with Disabilities Act Amendments Act of 2008, (ADAAA) may call Equal Educational Opportunities/ADA Compliance Department at 754-321-2150 or Teletype Machine (TTY) 754-321-2158.

revised: 6/21/21-RB/daa