How to Print an Enrollment Verification in Focus

(1) Login to **browardfocus.com.** By default, your credentials are:

> **Username: 10-digit Student ID   Password: PMM/DD/YYYY (P+your birthdate)**
>
> *If you do not know your student ID or if the default doesn't work, please contact your school to get your username or have your password reset.*

(2) Under, "**My Information**," click on the "**Enrollment Verification**" tab. This tab shows your currently active enrollments and your enrollment history.
Click the dropdown to "**Print a Form/Letter**" and select, "**Enrollment Verification Student Printout**."
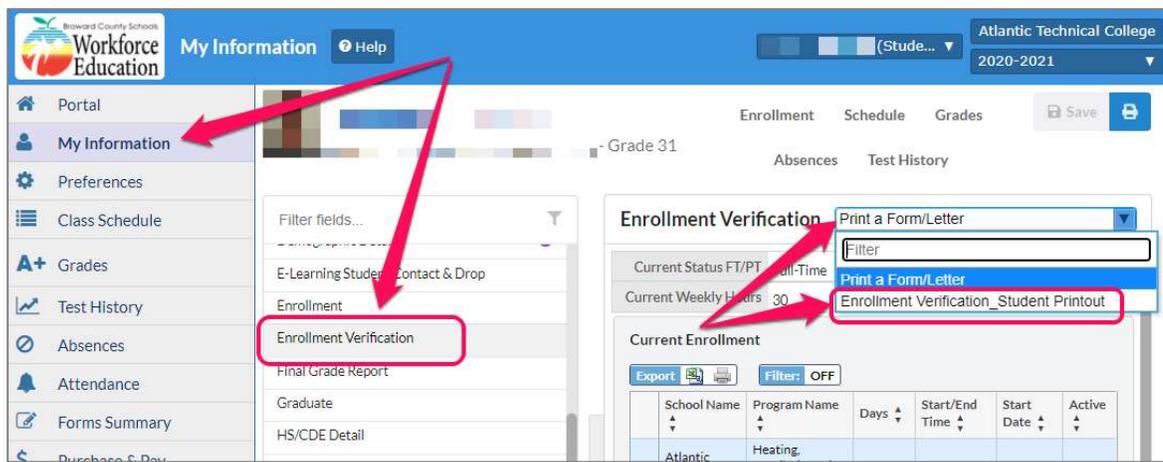
(3) Use your browser's functions to download or print the form.