



CONGRATULATIONS CLASS OF 2018

To the CTE/GED graduates who received invitations to the 7:00 p.m. graduation ceremony:

Congratulations, you should be very proud of your accomplishments at Atlantic Technical College. By now you have received your invitation to this year's ceremony on Tuesday, June 5, 2018, at 7:00 p.m. Because of limited seating, each guest will require a ticket for admittance into the auditorium. We hope you and your four guests will be able to attend.

Because it is not possible to have a formal graduation rehearsal, we are providing the following information to help you and your guests understand what to expect. The ceremony will last no more than 2 hours. You are expected to stay for the entire evening. Guests or graduates who leave early detract from others being recognized on stage.

- Arrive at the Broward College Omni Auditorium promptly at 6:30 p.m. Allow for additional time to park and get inside the building.
- Dress in your cap and gown prior to arrival. Men should wear dress slacks, shirt, tie and dark shoes and socks. Women should wear a dress or dress slacks, blouse and dress shoes (wear shoes that you can climb up and down stairs in). No jeans or sneakers please.
- There will be signs posted or see an ATC staff member to direct you to the waiting/line-up room and your guests to the auditorium. The waiting room is for ATC staff and graduates only.
- Find your program/teacher and take your assigned place in line. The teacher will give you a card with your name, program, and certifications received in your field of study. If you do not receive a card, let your teacher know immediately.
- At 6:55 p.m., a staff member will lead you into the auditorium for the line of march.
- You will be directed to your row/seat by an ATC staff member. Please move down the row in this section as far as you can. Do not leave any empty seats. Remain standing until you are instructed to sit by the announcer on the stage.
- When it is time to receive your diploma cover on stage, an ATC staff member will ask your row to stand and will lead you to the end of the receiving line. Make sure you bring any belongings with you, as you will not return to the same seat. Atlantic Tech staff cannot watch or be responsible for your items. We suggest you leave your personal items (purse, umbrella, etc.) with a family member or friend.
- When you approach the stage, hand your card to the counselor/advisor behind the podium. When he/she announces your name, walk across the stage, receive your diploma cover and shake hands with school administrators, teachers and School Board members.
- When exiting the stage, you will have a professional picture taken and will then be directed to a seat by an ATC staff member.
- At the end of the ceremony, staff members will instruct you to stand and follow them in line out of the building.
- If you need any accommodations to access the graduation venue or during the graduation ceremony, please contact Meryl Eisenberg at 754-321-5259 or meryl.eisenberg@browardschools.com.

Photographs- Before the ceremony, an ATC photo booth will be set up outside. During the ceremony, guests can take pictures from their seats only. No one should approach the stage or the graduates at any time, as this is disruptive and creates a hazard in the aisles. When all of the graduates have exited the building and the ceremony is officially concluded, graduates and guests may go back into the auditorium to take pictures. Students will also have the opportunity to purchase professional photographs from GradImages, www.gradimages.com.

Streaming/filming- The ceremony will be streamed live at www.atlantictecnicalcollege.edu/graduation. This option will only be available during the ceremony.

Share- Use #ATCGrads2018 to share your pictures on Facebook, Twitter and Instagram with friends and family.