



Atlantic Technical College Adult ESOL Low Beginning Program Syllabus 2016-2017



Department Name: ESOL
Phone Number: 754-321-5350
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Instructor Office Hours:
Monday – Friday
 By appointment with instructor

Student Hours Day Time: Monday – Friday 8:00am-11:00am Lunch: 12:05pm-12:35pm 11:00am-2:30pm	Student Hours Evening Time: Monday – Thursday 5:00pm – 9:00pm	Program Name: Adult ESOL		
		LCPs B	Course Title ESOL Low Beginning	CASAS Scores R: 181 – 190 L: 180 – 189

Purpose of Adult ESOL:
 To provide English language instruction to adult learners who are able to read and write in at least one language other than English. To prepare adult learners to use English for entering career and technical (CTE) or other postsecondary education, employment, and for participation in civic life in the United States.

Technical College Policy/Adult Student Attendance:

- A student must be withdrawn after being absent for six (6) consecutive days. The student will be withdrawn on the seventh (7th) day.
- There are no excused absences.
- Withdrawn students may re-enter in the same class if space is available.
- Students will be limited to one (1) re-entry per enrollment period.
- Please refer to the Student Handbook for postsecondary students.
<http://www.atlantictechnicalcollege.edu/atc-student-handbook/>

Computer Program Login:
 Burlington-
<http://burlington.com>
 Username: BRW + student number (ex: BRW061234567)
 Password: student

FL Ready to Work-
<http://myfloridareadytowork.com>
 Username: JSmith0123 (First, last name and last four numbers of student ID)
 Password: Date of birth, no slashes or dashes - 112197

Suggested Book(s) and/or Online Access:

- Stand Out
- Grammar Challenge 1
- Picture Dictionary
- True Stories
- Burlington English
- Skills Sharpeners 1
- Life Skills and Test Prep 1

Materials/Supplies:

- Pencil and /or Pen
- Highlighter
- Notebook or Ring Binder and Paper
- Pocket Folder

*Most books and materials/supplies can be purchased from the ATC bookstore.
 Stop by during operational hours for pricing and purchasing information.*

View Your Test Scores or Attendance:
Information can be viewed online by following the directions below:

1. Go to <https://browardfocus.com> (access FOCUS using Chrome, Firefox or Safari)
2. Student ID which is on your student schedule.
3. Passcode: Student’s date of birth formatted as YYYYMMDD.
Four digits for the year, two digits for the month and two digits for the day.

Classroom Rules: <ul style="list-style-type: none"> • Arrive on time • Stay for the entire class • Silence cell phones (emergency calls may be taken outside) • No food or drinks • Inform instructor of absences • Speak English to everyone in class 	Lab Rules: <ul style="list-style-type: none"> • No food or drinks • Take CASAS when assigned <p>Note: ID badges must be worn at all times in class and on campus. Students should also follow the School Board Of Broward County dress code policy.</p>
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Program Name: Adult ESOL Low Beginning

Course Number: 99000400

Course Name: ESOL – Low Beginning

Literacy Completion Point: B

After successfully completing this program, the student will be able to perform the following:

Communication Standard

Demonstrate the English skills necessary to communicate effectively.

Use appropriate language when speaking in general social situations to express joy, appreciation and/or satisfaction.

Engage in a conversation with another person about daily and/or leisure activities.

Use appropriate language to provide information to someone else for the purpose of identifying or describing a person, place or thing.

Construct statements and questions to identify self, and others.

Express personal likes and dislikes.

Write date in numerical form and/or words.

Follow proper procedure to use 911.

Civics, Environment, and Family in the U.S. Standard

Demonstrate the English skills necessary to understand issues related to civics, environment and family in the U.S.

Locate government and public service agencies in the community.

Identify supportive service agencies in the local area.

Give examples of holiday customs in the U.S.

Identify the current U.S. President, Vice President and Florida Governor.

Access information about weather conditions to respond appropriately to weather emergencies.

Identify ways to conserve water and energy.

Identify extended family relationships.

Identify educational services, facilities, and enrollment procedures for children.

Respond appropriately to weather emergencies.

Demonstrate ability to use postal services.

Locate your county and/or city on a map.

Employability Standard

Demonstrate the English skills necessary to obtain and maintain employment, and advance in a career.

Interpret job ads.

Follow procedures to apply for a job.

Complete a job application form.

Respond to basic interview questions.

Identify several types of identification for employment.

Identify work standards for entry-level jobs including punctuality and phoning in sick.

Ask for clarification of an assigned task(s) on the job.

Recognize safety procedures appropriate for the workplace.

Interpret clock time distinguishing between A.M. and P.M.

Ask questions about a work schedule.

Interpret key components of several sample pay stubs.

Sign a sample evaluation form.

Recognize requirements for job promotions.	
Set short-term career goals.	
Identify ways to increase income.	
Develop and maintain a career plan based on interests and skills.	
Identify common business machines.	
Consumer Education Standard	
Demonstrate the English skills necessary to understand consumer education issues.	
Use cardinal and ordinal numbers to count and show sequence.	
Identify measurement concepts for packaging and labeling.	
Identify clothing, labels.	
Interpret classified ads, signs, and advertisement for available housing.	
Identify steps to access basic utility services.	
Count money in U.S. currency.	
Identify various methods to purchase goods.	
Health and Nutrition Standard	
Demonstrate the English skills necessary to communicate effectively on health and nutrition topics.	
Describe injuries.	
Describe symptoms related to-common illnesses.	
Identify health care providers and facilities in your community.	
Identify differences between prescription medicines and over-the-counter medications.	
Order a meal from a menu.	
Transportation and Travel Standard	
Demonstrate the English skills necessary to access transportation and travel effectively.	
Identify transportation options in the local area.	
Interpret traffic signs.	
Identify the cardinal directions.	
Identify safe driving practices.	
Interpret information about the purchase and maintenance of a car.	
Safety and Security Standard	
Demonstrate the English skills necessary to understand safety and security issues.	
Report emergencies at home and work.	
Identify symbols on warning signs.	
Language Standards (grammar, capitalization, punctuation, spelling, and usage)	
<ul style="list-style-type: none"> • Verb tenses: <ul style="list-style-type: none"> ○ Simple Present ○ Present Progressive ○ Simple Past • Modals: can/can't 	<ul style="list-style-type: none"> • Verb + to • Would + like • Punctuation: exclamation point/comma • Abbreviations • Possessives
Demonstrate the English skills necessary to use technology effectively.	
Demonstrate the English skills necessary to develop a career plan.	