

HOW TO APPLY FOR FINANCIAL AID 2019-2020

College Fund Money



THINGS TO REMEMBER

- Link Your Taxes
- Provide Official High School/GED® Transcript
- Refer to the Financial Aid Checklist on the back for a complete list of required documents

CONTACT US

FINANCIAL AID LOCATION/HOURS MAIN CAMPUS, BUILDING 10

Monday & Wednesday
7:30 a.m. to 4:00 p.m.

Tuesday & Thursday
7:30 a.m. to 6:00 p.m.

Friday
By Appointment Only

FINANCIAL AID PHONE NUMBER

754-321-5267

Atlantic Technical College is accredited by
Commission of the Council on Occupational Education (COE)
7840 Roswell Road, Bldg. 300, Ste. 325, Atlanta, Georgia 30350
770-396-3898 • 800-917-2081 • FAX 770-396-3790



Atlantic Technical College Practical Nursing Program is accredited by
Accreditation Commission for Education in Nursing, Inc. (ACEN)
3343 Peach Tree Rd., NE • Ste. 850 • Atlanta, GA 30302
Phone: 404-975-5000 • Fax: 404-975-5020 • www.acenursing.org



Stay Connected



www.atlantictechnicalcollege.edu

1. Create a FSA ID

The FSA ID allows users to electronically access personal information on Federal Student Aid websites as well as electronically sign a FAFSA. If you are a parent of a dependent student, you will need your own FSA ID if you want to sign your child's FAFSA electronically. Please go to fsaid.ed.gov to create a FSA ID. For assistance with your FSA ID, please contact 1-800-557-7394. Do not give your FSA ID to anyone - not even to someone helping you fill out the FAFSA.

2. Complete and Submit the FAFSA Application

Complete and submit the 2019-20 FAFSA application online at www.fafsa.ed.gov or the **myStudentAid** mobile app. For assistance contact USDOE's Help Desk at 1-800-433-3243. We encourage you to use the IRS Data Retrieval Tool. Your 2017 tax return will be directly transferred to your FAFSA application. This results in fewer errors and quicker processing times. If you do not link your taxes, you must request your 2017 IRS Tax Return Transcript (instructions on back). Non Tax Filers must request a Verification of Non-filing Letter and Wage and Income Statement (instructions on back).

3. Confirm Receipt of Application

After submitting the FAFSA application online, please allow 5 - 7 days and then contact Atlantic Technical College's Financial Aid department at 754-321-5267 to confirm receipt of the application.

4. Meet with a Financial Aid Advisor

Once Atlantic Technical College has confirmed receipt of your FAFSA application, visit our Main Campus (Coconut Creek) to meet with a Financial Aid Advisor. No appointment necessary Monday - Thursday. Friday is by appointment only. **Please note, additional documentation may be required once your FAFSA application is reviewed.**

The Broward Technical Colleges' Federal School Codes

Atlantic Tech 012263

McFatter Tech 0300356

Sheridan Tech 009902



ADDITIONAL RESOURCES

FAFSA

- www.fsaaid.ed.gov
- studentaid.ed.gov
- 1-800-4-FED-AID (1-800-433-3243)
- 1-800-730-8913 (TTY)

FSA ID

- fsaid.ed.gov
- 1-800-557-7394

IRS

- www.irs.gov
- Transcript order line
1-800-908-9946 or
- IRS main number
1-800-829-1040

YOUTUBE

- www.youtube.com/FederalStudentAid

ATC FINANCIAL AID

- www.atlanticttechnicalcollege.edu/financialaid



FINANCIAL AID CHECKLIST

EACH STUDENT NEEDS TO PROVIDE THE FOLLOWING TO THE OFFICE OF FINANCIAL AID

- 2017 IRS Tax Return Transcript for student and spouse or student and parent(s) **if you did not link your taxes**
- 2017 Verification of Non-filing & Wage and Income Statement for student and spouse or student and parent(s) **if you did not file taxes**
- Official High School Transcript
- Official General Equivalency Diploma (GED®) Transcript (**obtain at ged.com**)
- Foreign Diploma evaluation done by one of the School Board of Broward County, FL approved agencies
- Homeschool Transcript, if applicable
- Proof of Name Change, if applicable
- Any other documentation that may be necessary to complete verification or resolve any conflicting data in a student's file such as Child Support Received/Paid, SNAP benefits, proof of marital separation, household members, etc.

TAX FILERS

IRS Tax Return Transcript AND/OR IRS Account Transcript: All tax filers must provide an official 2017 Tax Return Transcript from the IRS. A 2017 Tax Return Transcript may be obtained through:
⇒ **Online Request** - Go to: www.irs.gov, click "Get Your Tax Record", click "Get Transcript ONLINE";
⇒ **Telephone Request** - call 1-800-908-9946; ⇒ **Mail** - Go to www.irs.gov, "Get Your Tax Return", click "Get Transcript by Mail"; or **Paper Request Form** - complete IRS Form 4506T-EZ or IRS Form 4506-T and mail to the IRS.

Identity Theft Victims (Students/Parents):

If you, your spouse, or your parent(s) are a victim of tax-related identity theft and are unable to obtain a 2017 IRS Tax Return Transcript or use the IRS DRT, the following items must be provided: 2017 Tax Return Data Base View (TRDBV) transcript obtained from the IRS at 1-800-908-4490 or any other IRS Tax Transcript(s) that includes all of the income and tax information required to be verified **AND** a statement signed and dated by the tax filer indicating that he or she was a victim of IRS tax-related identity theft and that the IRS is aware of the tax-related identity theft.

Amended Returns: If you, or spouse, or your parent(s) amended a tax return after you filed, the following items must be provided: a 2017 IRS Tax Return Transcript **AND** a signed copy of the 2017 IRS Form 1040X, "Amended U.S. individual Income Tax Return," that was filed with the IRS.

NON TAX FILERS

IRS Non Tax Filer: Students/Parents must provide documentation from the IRS or other relevant tax authority **dated on or after October 1, 2018**, that indicates a 2017 IRS income tax return was not filed with the IRS or other relevant tax authority. You may complete a 4506-T and request a **2017 Verification of Nonfiling Letter (Box 7) AND Wage and Income Transcript (Box 8)** or contact the IRS at 1-800-829-1040 to request the required documentation.

If you are a non tax filer and claim you have no income, or an income below the poverty level for your household size, you must show how you are able to meet common living expenses. If the income information you submit is not reasonable, we will consider your application incomplete.